

<b>Syllabus for: (name of class) ENGL 4 Introduction to Literature</b>	
<b>Semester &amp; Year:</b>	Spring2015
<b>Course ID and Section Number:</b>	ENGL-4-E7300
<b>Number of Credits/Units:</b>	3.0
<b>Day/Time:</b>	MW 1:15-2:40
<b>Location:</b>	HUM 207
<b>Instructor's Name:</b>	Susan Nordlof
<b>Contact Information:</b>	Office location and hours: CA 121 MW 9:30-11:00 Phone: 707-476-4336 Email: <a href="mailto:nordlof1@pacbell.net">nordlof1@pacbell.net</a>
<b>Course Description (catalog description as described in course outline):</b>	
<p>A course introducing representative works from major genres, developing students' close reading and analytical writing skills, and promoting appreciation and critical understanding of the cultural, historical, and aesthetic qualities of literature.</p> <p>This course fulfills the requirement for an introductory course in literary studies for the transferable English major as required by the Transfer Model Curriculum and SB 1440.</p>	
<b>Student Learning Outcomes (as described in course outline) :</b>	
<ol style="list-style-type: none"> <li>1. Read a variety of texts actively and critically.</li> <li>2. Identify key elements of major genres in order to analyze and interpret texts.</li> <li>3. Define common literary terms and apply them to the analysis of specific texts.</li> <li>4. Compose formal written analyses of texts that demonstrate appropriate academic discourse and the conventions of literary analysis.</li> <li>5. Research appropriate primary and secondary sources and apply documentation skills without plagiarism</li> </ol>	
<b>Special accommodations:</b> College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPPS.	
<b>Academic Misconduct:</b> Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course.	

The student code of conduct is available on the College of the Redwoods website at:

<http://redwoods.edu/District/Board/New/Chapter5/AP%205500%20Conduct%20Code%20final%2002-07-2012.pdf>

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods homepage.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

## ESSENTIAL ENGLISH 4 COURSE INFORMATION: SPRING 2015

**INSTRUCTOR:** Susan Nordlof

**EMAIL:** Susan-Nordlof@redwoods.edu

**OFFICE HOURS:** Creative Arts 121  
**MW 9:30-11& by appointment.**

If you show up at other times, please **do not** assume that I will be there or that I will be able to meet with you (since I may be preparing for class or running off to another class or to a meeting)

**OFFICE PHONE/ VOICE-MAIL:** (707) 476-4336

**WRITING CENTER HOURS:** LRC 102

**Day/Time:** TTH 8:30-9:55 T 4:25-6

Writing Center Phone: 476-4100 x4686

### DIRECTIONS FOR SUBMITTING PAPERS OUTSIDE OF CLASS

- **There are two places where you may leave assignments for me outside of the classroom: the instructor drop box in the CREATIVE ARTS building OR the basket hanging on my office door. The drop box is more secure.**
- **If you submit any work outside of class, you MUST ALSO send the same assignment to me attached to an email which informs me that you have left a printed copy in the dropbox or the basket. If an assignment has not been turned in during class, you must provide me with BOTH the printed and the digital copy. In most cases, the date and time of the emailed copy will determine the date/time the work has been submitted.**

### COURSE DESCRIPTION

A course introducing representative works from major genres, developing students' close reading and analytical writing skills, and promoting appreciation and critical understanding of the cultural, historical, and aesthetic qualities of literature.

This course fulfills the requirement for an introductory course in literary studies for the transferable English major as required by the Transfer Model Curriculum and SB 1440.

This section of ENGL 4 has a Love, Sex, and Gender Theme.

**PREREQUISITE:** ENGL 1A (or equivalent)

**RECOMMENDED FOR EXTRA HELP:** ENGL 54 (English Lab for Arts, Humanities, and Communications)

### REQUIRED TEXTS AND MATERIALS:

- *Pride & Prejudice*, Jane Austen (Dover Thrift or any other unabridged edition is fine)
- *Madame Bovary*, Gustave Flaubert, Trans. Lydia Davis (must get this translation)
- *Plays by George Bernard Shaw*, Signet Classics (other editions of plays OK but must include *Candida* and *Mrs. Warren's Profession*)
- Readings downloaded from course Canvas site (open Week 2).

You must bring hard copies to class or bring an ereader with annotating capabilities.

Students in this class must be willing and able to register with and to use/access the following regularly, beginning the second week of classes:

- CANVAS: Course Website (by the beginning of Week 2)
- Class-related email (via your CR email account) (by the beginning of Week 2)
- Turnitin.com (an anti-plagiarism data base on the internet)

- Two letter-size file folders for keeping essay materials together

## REQUIRED COURSE WORK

- Reading:** The heart of this course is the **often rigorous reading assignments**. It is essential that you keep up with the reading. To do well in the class, you will have to read carefully, annotate your text and take reading notes, and review them before coming to class.
- Reading Questions/Assignments/Quizzes:** For each reading assignment quiz (including introductory and background readings), you will either answer a reading question as homework, post a discussion question in advance, or take a very brief in-class quiz. These assignments will give students credit for reading carefully and staying up-to-date. **MISSED IN-CLASS QUIZZES CANNOT BE MADE UP, but I will drop the three lowest quiz scores at the end of the semester.**
- Formal essays:** Students will write **TWO** literary analysis essays (a minimum of 4 full pages, not including the Works Cited page)--**two drafts of each REQUIRED**.
- Essays that are **below the minimum length** will not earn passing grades.
- There are three essay assignments in the class. All students must write the first essay, and then each of you may choose whether to write the second **or** the third.
- Planning and revision are essential to college-level writing. **If your prospectus and/or first draft is late, your essay grade will be penalized. The grade penalty for late first draft/prospectus is 10% of the essay grade. If your second draft of either essay does not show substantial revision from draft one, you run the risk of my not accepting at all.**
- Class Participation:** This essential responsibility for an interesting class is shared by all of us. Most often, participation will center on whole-class discussions, though it may also include occasional small group work.
- CONFERENCES:** **At least ONE** conference with me outside of class time (probably in my office) is required when the first draft of the first essay is due.

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## GRADING

Reading Assignments, Questions, & Quizzes:	50%
Essays (2 @ 20% each):	40%
Participation:	10%

**EXTRA CREDIT:** The CR English department has a **NO EXTRA CREDIT** policy. Students who wish to insure a passing grade or better should be attentive and diligent in completing the required course work on time, should attend class regularly and participate fully, and should make the best use of opportunities to seek expert feedback and revise their essays thoroughly (ENGL 52, instructor office hours, ASC Humanities/English tutor).

## COURSE LEARNING OUTCOMES

1. Read a variety of texts actively and critically.
  2. Identify key elements of major genres in order to analyze and interpret texts.
  3. Define common literary terms and apply them to the analysis of specific texts.
  4. Compose formal written analyses of texts that demonstrate appropriate academic discourse and the conventions of literary analysis.
  5. Research appropriate primary and secondary sources and apply documentation skills without plagiarism
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## ATTENDANCE POLICY

Since regular attendance is a critical factor in student success, students at the College are expected to attend all sessions of each class in which they are enrolled. In general, absences may be considered excessive when the number of absences exceeds the total number of hours that the class meets during one week. **The English Department Attendance Policy specifies that students may not miss more than two weeks of class. For example, if a class meets twice a week, students should not exceed 4 absences for the semester. If a student exceeds the limit on absences before week 11 of the semester, an instructor will notify the student that he or she has been dropped.** After week 10, excessive absences will likely result in failure.

**INSTRUCTORS MAY DROP STUDENTS UP TO 4/3/15 FOR POOR ATTENDANCE AND/OR NON-PARTICIPATION(ASSIGNMENTS NOT TURNED IN).**

**IN ENGL 4, YOU WILL BE DROPPED FROM THE CLASS IN THE FOLLOWING CIRCUMSTANCES:**

- **IF, BY 1/29/15, YOU HAVE HAD 2 OR MORE UNEXCUSED ABSENCES AND/OR HAVE NOT COMPLETED ASSIGNMENTS (SUCH AS THE WRITING SAMPLE).**
- **IF YOU HAVE 5 UNEXCUSED ABSENCES BEFORE 4/3/15.**
- **IF, BEFORE 4/3/15, YOU HAVE SHOWN A PATTERN OF NON-PARTICIPATION IN THE CLASS—MOST SIGNIFICANTLY, A PATTERN OF NOT COMPLETING ASSIGNMENTS ON TIME.**

**ARRIVING LATE OR LEAVING EARLY WILL COUNT AS A HALF AN ABSENCE.**

**Students are considered late if they are not present when I take attendance at the beginning of class.**

**If you are late, you must talk with me after class to insure that I have marked you tardy rather than absent.**

**TO BE COUNTED AS AN EXCUSED ABSENCE, YOU MUST PRODUCE MEDICAL OR LEGAL DOCUMENTATION CLEARLY STATING THAT YOU WERE TOO ILL TO ATTEND CLASS, YOU HAD A MEDICAL APPOINTMENT THAT CONFLICTED WITH CLASS, OR YOU WERE SUMMONED TO APPEAR IN COURT AT THE DAY/TIME OF CLASS.**

**NOTE:** Students who are parents may receive excused absences if they show medical documentation for their children's illnesses or appointments.

**I understand that many of you cannot afford to see a doctor for a cold or the flu. If you need an excused absence because of ailments like these, please see the CR Nurse.**

**CR Health Center: PE Building 114 707-476-4149 M,T 9-1 & WThF 1-5**

**Flu shots still available. Schedule physical exams in person; all other services on a walk in basis.**

**DO NOT COME TO CLASS IF YOU ARE SICK!** Medical documentation from the Health Center will be adequate to excuse an absence or provide a due date extension.

**I DO take attendance and keep attendance records; students should also chart their attendance (including arriving late and leaving early) on the chart provided.**

The last day for a student-initiated drop with a refund is **1/30/15**. The last day for a student-initiated drop or for an instructor-initiated drop (without a refund and with a “W” on your transcript) is **4/3/15**

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**AFTER APRIL 3, INSTRUCTORS CAN NO LONGER DROP STUDENTS FROM THE COURSE. IF YOU STOP ATTENDING CLASS WITHOUT OFFICIALLY DROPPING OR BEING DROPPED, YOU WILL RECEIVE AN “F” IN ENGL 4.**

## **OTHER POLICIES**

► **READING QUIZZES CANNOT BE MADE UP.**

► **INSTRUCTOR COMMENTS AND GRADES:** I realize that students are anxious to get graded papers back ASAP, but because of my teaching load and my desire to read and respond carefully, **do not expect to receive your paper back in less than TWO WEEKS. In addition, I do NOT use the My CR online gradebook, but I will provide you with materials for tracking and figuring your own grades. If you want to know the grade-to-date that I have for you in my gradebook, send me an email request.**

► **INCOMPLETES:** The final grade of “Incomplete” will only be given in very rare cases where serious circumstances (generally, a documented medical crisis) have prevented a student with a passing grade from completing no more than one major paper. Students who have failed to turn in more than one paper, who have poor attendance records, who do not have serious and compelling reasons for their late work, or who have not discussed the situation with me before the last week of classes are NOT appropriate candidates for the grade of “Incomplete.”

► **ACADEMIC HONESTY:** Students in English 4 will be subject to College of the Redwoods’ policy on academic honest and plagiarism. A handout that outlines this policy, including definitions of plagiarism and penalties., will be made available on My CR. All instances of plagiarism—**whether due to conscious dishonesty or sloppy research methods**—will result in the **maximum penalty** the college supports.

**If you are not entirely sure that you understand fully the academic definition of plagiarism, please meet with me for a tutorial on the subject. Please note that “plagiarism” includes anything (sentences, parts of sentences) that you have copied from the internet and have not cited appropriately.**

Students are responsible for uploading essays (draft two) to **Turnitin.com**, a subscription database that checks papers for plagiarism. **Your essay (will not be graded unless it has been scanned by this program, and I have received the results.** (This is a CR English Department policy for all courses above the 350 level.)

**I DO check Turnitin, and I DO enforce this policy.**

► **INSTRUCTOR HELP ON ESSAYS:** I am **very happy** to help students with their writing process at any stage: planning, writing, or revising draft one. To access my help, however, you will need to meet with me during my office hours, or—if you enroll in ENGL 54—my Writing Center Hours. I may be able to answer a brief, simple question about your draft via email, but I cannot provide any substantive advice in an email. For students who cannot make my office hours, I may be able to schedule special appointments, but please keep in mind that I am limited by my teaching and meeting schedules.

► **SPECIAL NEEDS:** If you have special needs due to a verifiable physical, psychological, or learning disability, you are legally entitled to appropriate accommodations. The college offers a variety of services to support students with special needs, and you should talk with me as soon as possible if you would like my help with arranging accommodations to ensure your success in this course.

## ► EMERGENCY PROCEDURES

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room) and review [www.redwoods.edu/safety.asp](http://www.redwoods.edu/safety.asp) for information on campus Emergency Procedures.

During an evacuation:

- Be aware of all marked exits from your area and building. Know the routes from your work area to the nearest exits.
- Once outside, move to the nearest evacuation point outside your building.
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities. (Be aware CR's lower parking lot and 101 frontage are within the Tsunami Zone).

RAVE – College of the Redwoods has implemented an emergency alert system. Everyone is entered already to receive a message at their CR email address. In the event of an emergency on campus, you can also elect to receive an alert through your personal email, and/or phones at your home, office, and cell. This emergency alert system will be available to all students, staff, and other interested parties.

Registration is necessary in order to receive emergency alerts. Please go to

<https://www.GetRave.com/login/Redwoods>

and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.”

We will test the system each semester to be sure that you are getting alerts at all of your destinations. Please contact Public Safety, 707-476-4112,

# ENGL 4 Class Schedule

All assignments are due on the day that they appear on the syllabus.  
IF THE SCHEDULE LISTS ONLY THE PAGE ON WHICH THE READING STARTS,  
YOU ARE EXPECTED TO READ THE ENTIRE SECTION/CHAPTER.

Plan to have a class discussion and a reading quiz, question, or other assignment  
on every reading.

Specific instructions for these questions or assignments may be given  
at the previous class meeting and/or emailed to the class.

The quiz/reading question will always cover the reading that is assigned for that day,  
even if our discussion has fallen behind schedule.

Generally, in-class activities will not appear on the syllabus, and scheduled in-class quizzes  
and  
discussions may be altered throughout the semester, depending on the needs of the class.

The following schedule is subject to change in the event of extenuating circumstances.

## PLANNING AHEAD FOR ESPECIALLY LONG READING ASSIGNMENTS

- Weeks 3-7 (with week 4 break): *Pride and Prejudice* (a 260+-page novel in five increments)
- Weeks 9-11: *Madame Bovary* (a 250+-page novel in five increments)

### WEEK 1

WED. 1/21

Introductions to the course and to each other

### WEEK 2

#### GENDERED FAIRY TALES: PRINCESSES, FROGS, & GOBLINS

MON. 1/26

“The Frog-King,” Grimms and an assortment of adaptations and interpretations

WED. 1/28

“Goblin Market,” Christina Rossetti

LAST DAY TO DROP WITHOUT A “W” (with refund): SAT., 1/31

### WEEK 3

#### LOVE & COURTSHIP

MON. 2/2

*Pride & Prejudice*, Ch. 1-4

WED. 2/4

*Pride & Prejudice*, Ch. 5-26

### WEEK 4

MON. 2/9

Love Poems TBA

WED. 2/11

Love Poems TBA

## **WEEK 5**

MON. 2/16      PRESIDENTS' DAY HOLIDAY

WED. 2/18      *Pride & Prejudice*, Ch. 27-38

## **WEEK 6**

MON. 2/23      *Pride & Prejudice*, Ch. 39-48

WED. 2/25      *Pride & Prejudice*, Ch. 49-end

## **WEEK 7**

MON. 3/2        "Mrs. & Mrs. Dove," Mansfield

WED. 3/4

### **Paper Talk**

One hour of this class period will be focused on the essay assignments for the course.

**Begin forming ideas and doing prewriting for Paper 1 this weekend.**

## **WEEK 8      AFTER "HAPPILY EVER AFTER"**

MON. 3/9        Selected Poems from Elizabeth Barrett & Robert Browning

WED. 3/11      *Modern Love*, Meredith (a sonnet cycle—approx. 20 pp)

## **SPRING BREAK**

## **WEEK 9**

MON. 3/23      *Madame Bovary*, Ch

WED. 3/25      RECOMMENDED DEADLINE FOR PAPER 1  
*Madame Bovary*, Ch

## **WEEK 10**

MON. 3/30      *Madame Bovary*, Ch

WED. 4/1        *Madame Bovary*, Ch

**LAST DAY FOR A STUDENT- OR INSTRUCTOR-INITIATED DROP: SATURDAY, APRIL 4**

## **WEEK 11**

MON. 4/6        *Madame Bovary*, Ch

WED. 4/8      *Candida*, Act 1 (Shaw)

**WEEK 12**

MON. 4/13      *Candida*, Acts 2-3 (Shaw)

WED. 4/15      *A Doll's House*, Act 1 (Ibsen)

**WEEK 13      THE NEW WOMAN**

MON. 4/20      *A Doll's House*, Acts 2-3 (Ibsen)

WED. 4/22      *Mrs. Warren's Profession*, Acts 1-2 (Shaw)

**WEEK 14**

MON. 4/27      *Mrs. Warren's Profession*, Acts 3-4 (Shaw)

WED. 4/29      "The Wronged Woman," Holtby

**WEEK 15**

MON. 5/4      "Bliss," Mansfield  
"The Obelisk," Forster

WED. 5/6  
Poetry TBA

**FINALS WEEK**

**FINAL DRAFT OF PAPER 2 MUST BE TURNED IN AND UPLOADED TO TURNITIN.COM  
BY 1:00 AM ON WEDNESDAY, MAY 13**

**Remember: I will not grade any paper that has not been submitted with a first draft, thoroughly revised,  
and uploaded to Turnitin.com**

**Scheduled Final Exam Period: TH 5/13 1:00.** No exam, but Paper 2 is due.

**Final grades will be submitted to WebAdvisor and posted to My CR no later than Friday, May 23.**

# Have a Great Summer Break